

Bank reconciliation - pro forma

Arkengarthdale Parish Council

Financial year ending 31 March 2021

Prepared by Susan Dray, Clerk (name and role)

Date 18 April 2021

Balance per bank statements as at 31 March 2021:	£	£
Current account	13,658	
Business Reserve account	<u>1,618</u>	15,276
Petty cash float (if applicable)	n/a	
Less: any un-presented cheques at 31 March 2021	0	
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Add: any un-banked cash at 31 March 2020	0	
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Net balances as at 31 March 2020 (Box 8)		<u>15,276</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance 1 April 2020 (Prior year Box 8)	15,323
Add: Receipts in the year	18,472
Less: Payments in the year	(18,519)
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Closing balance per cash book [receipts and payments book] as at 31 March 2021 (must equal net balances above – Box 8)	<u>15,276</u>