

Explanation of variances – pro forma

Name of smaller authority: **Arkengarthdale Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,951	15,323				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,900	3,700	800	27.59%	YES		£800 increase in precept requested to cover increase in staff costs. See box 4.
3 Total Other Receipts	25,645	14,772	-10,873	42.40%	YES		In 2019/20 flood contributions accounted for £25,075. In 2020/21 contributions and grants for further flood work and for pandemic related work were £11,941 plus a VAT refund of £2286 = £14,227
4 Staff Costs	1,486	2,813	1,327	89.30%	YES		£977 retrospective payment to staff for additional hours worked and an increase in contracted monthly hours by £66/month for last 5 months of tax year= £330
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,687	15,706	-981	5.88%	NO		
7 Balances Carried Forward	15,323	15,276			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	15,323	15,276				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	14,804	18,504	3,700	24.99%	YES		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)