

ARKENGARTHDALE PARISH COUNCIL

Clerk: Susan Dray
Email: arkengarthdalepc@gmail.com

Dear Councillor,

You are hereby **SUMMONED** to attend the **Annual Meeting of Arkengarthdale Parish Council**, to be held on **Monday 12 May 2025** at 8.00pm at St Mary's Church, Arkengarthdale.

S. Dray (Clerk)
6 May 2025

AGENDA

- 1_25/26 Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting

- 2_25/26 Apologies and reasons for absence
 - 2.1 To receive apologies
 - 2.2 To consider approval for the reasons for absence

- 3_25/26 Declarations of interest
 - 3.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interest
 - 3.2 To receive, consider and decide upon any applications for dispensation

- 4_25/26 Election of Officers and Declarations of Acceptance
 - 4.1 Chairman
 - 4.2 Vice-Chairman

- 5_25/26 Appointment of two Parish Councillors, as voting representatives of the Parish Council, at the YLCA Branch Meetings (Richmondshire)

- 6_25/26 Agreement of Clerk's salary and reasonable expenses, and to note the clerk's balance of hours at the end of the financial year 1 April 2024- 31 March 2025.

- 7_25/26 To confirm the minutes of the meeting held on 10 March 2025 as a true and correct record.

- 8_25/26 To consider the banking arrangements for the financial year and to agree on any changes to the nominated signatories

- 9_25/26 Public Session
 - To note or consider the following issues from members of the public: None

- 10_25/26 Arkengarthdale Community Emergency Group (ACEG)/CEP
To note the minutes of the ACEG meeting of 1 April 2025 and to consider the following proposals/requests from the ACEG: None
- 11_25/26 Annual Governance and Accountability Return
- 11.1 To receive a Statement of accounts to 31 March 2025 and to note that the council meets the criteria for exemption from external audit for the fiscal year 2024/25 and to resolve to sign the exemption certificate (AGAR p3).
 - 11.2 To note the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25, and to thank David Williams for carrying out the internal audit and to agree a donation to his chosen cause, the Reeth and District Community Sports Club.
 - 11.3 To consider, resolve to approve, and sign Section 1 - Annual Governance Statement 2024/25 for Arkengarthdale Parish Council on page 5 of the Annual Governance & Accountability Return 2024/25
 - 11.4 To consider, resolve to approve, and sign Section 2 - Accounting Statements 2024/25 for Arkengarthdale Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25
 - 11.5 To resolve to approve the publication of the documents required by Accounts & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - 11.6 To resolve to approve the "period for the exercise of public rights" (3 June – 14 July 2025) during which the accounting records are available for inspection by any interested members of the public. The period must be exactly 30 working days and, this year, must include 1-14 July 2025.
- 12_25/26 Maintenance Arrangements
To review and approve remuneration or in-kind agreements for the following:
- 12.1 Grass Cutting up to a maximum of £750 per year
 - 12.2 War Memorial Maintenance £40.00 per year
 - 12.3 Bench repairs up to a maximum of £150 per bench per year
 - 12.4 Langthwaite Pinfold Community Garden volunteers keep their planters in the pinfold in exchange for weeding the pinfold
- 13_25/26 Clerk's report
- 13.1 To note the police report for the periods Feb-Mar, Mar-Apr 2025
 - 13.2 To note a consultation on draft recommendations for new division boundaries in North Yorkshire from the Local Government Boundary Commission.
 - 13.3 To note the publication of the final draft of the new Local Plan (2025-2036) by the YDNPA on 20 March (and circulated to councillors in March), and the deadline for representations of 6 May 2025.
 - 13.4 To note a letter from Ms Katie Willkomm thanking the council for their correspondence following the loss of her son, Josef.
 - 13.5 To consider a notification from Northallerton Automobile Club about a new 'Yorkshire Dales Rally' to be held on 29 March 2026, which would entail a section of the road in Arkengarthdale to be closed from 7am to 5pm.
 - 13.6 To note a query from a resident about the process for council tax evaluation of barn conversions

- 14_25/26 Review of policies and documents
To consider and approve any amendments to the following policies and documents:
- 14.1 Constitution
 - 14.2 Code of Conduct, including the use of the NYC complaints procedure
 - 14.3 Freedom of Information Policy & Publications Scheme
 - 14.4 Standing Orders - to consider NALC's recommended revisions for 2025
 - 14.5 Records Management Policy
 - 14.6 Data Protection Policy & Privacy Notice
 - 14.7 Financial Regulations
 - 14.8 Risk Assessment
 - 14.9 Biodiversity Policy
- 15_25/26 Planning
- 15.1 To receive a report from Cllr Barningham on the YDNPA Planning webinar attended on 2 April 2025.
 - 15.2 To note and consider a response from the applicant to the Council's objection to planning application R/01/38B at Arkle Barn, Arkle Town, and subsequent amendments to the application (received 10/4/2025)
- 16_25/26 Matters requested by Councillors
- 16.1 VE Day event at the Red Lion
To consider giving a contribution towards the catering, funds permitting. (SS)
- 17_25/26 County Council report
To receive a report on County matters from Councillor Peacock
- 18_25/26 Highways
To note any updates on outstanding cases.
- 19_25/26 Financial matters:
- 19.1 To note the following bank balances as at 30 April 2025:

Current account	£4353.85
CEP account	£1144.55
Seat Maintenance account	£ 19.92
Liquidity Manager Seat Maint. account	£ 682.08
 - 19.2 To note the following payments made since the last meeting

S Dray	Salary Mar £265.20 & Apr £265.20	£530.40
Latitude Mapping Ltd	Laminated parish map (ACEG acc)	£111.00
 - 19.3 To resolve to make the following payments:

VisionICT	web hosting/support May 2025-April 2026	£214.46
YLCA	annual subscription April 2025-March 2026	£149.00
Walter Dawson Payroll services	Oct 24 – Apr 25	£144.00
Zurich	Insurance	invoice pending
 - 19.4 To note the following receipts at 30 April 2025:

NYC	Precept (1 st installment)	£2975.00
Northern Powergrid	Wayleave	£ 60.00

Interest on CEP account for Mar & Apr	£1.33+1.15	£	2.48
Interest on Seat Maint account for Mar&Apr	£0.02+£0.02	£	0.04
Interest on Liq. Mgr Seat Maint for Mar&Apr	£1.98+£1.92	£	3.90

20_25/26 Meeting dates 2025/26

To consider and approve the following meeting dates for the forthcoming municipal year:

Monday 7 July 2025

Monday 1 September 2025

Monday 3 November 2025

Monday 5 January 2026

Monday 2 March 2026

Monday 11 May 2026 (Annual Meeting of the Parish Council & Annual Parish Meeting)

21_25/26 Date of next meeting: **Monday 7 July 2025**, in St Mary's Church at 7.15pm

Please email the clerk if you are unable to attend: Susan Dray arkengarthdalepc@gmail.com