

## **ARKENGARTHDALE PARISH COUNCIL**

In accordance with *The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020*,

a remote **Parish Council** meeting will be held via Zoom on

**Monday 6 July 2020 at 8.00pm**

### **AGENDA**

**1. Apologies for absence**

**2. Public session**

**3. Declarations of interest**

**4. Minutes**

To approve the minutes of the last meeting held on 11 May 2020 (*attached*)

**5. Annual Governance and Accountability Return 2019/2020**

- 5.1 To receive and note the Annual Internal Audit report;
- 5.2 To approve and sign the Annual Governance Statement and the Accounting Statements;
- 5.3 To thank David Williams for undertaking the internal audit and resolve a donation for the Two Dales Junior Football Club;
- 5.4 To set the commencement date for the exercise of public rights (30 working-day period from July)

**6. Budget 2020/21**

To consider and resolve the budget for the coming year (*attached*)

**7. Annual review of clerk's salary**

To consider a proposal to increase the number of hours worked monthly by the clerk from 10 to 12 hours for 2020/21 with a review in 12 months, and to increase the clerk's contracted hours by an additional 4 hours/month (i.e. from 12 to 16 hours/month) for the next 12 months in order to reimburse the clerk for 48 additional hours worked between April 2019 - March 2020; and to consider the clerk's current rate of pay in relation to the National Agreement salary scales.

**8. Coronavirus community support**

- 8.1 To note a grant of £1360.80 awarded by YDMT for fuel costs for the Arkengarthdale volunteer delivery service from March to October 2020;
- 8.2 To note a grant of £392.42 awarded from RDC for PPE for the volunteer drivers;
- 8.3 To note the use of the Business Reserve Seat Maintenance account to hold the hamper/lamb count pledges for a post-pandemic community event.

**9. Maintenance of cenotaph**

To note the inadvertent lapse of payments for the maintenance of the cenotaph and to agree an amount for future payments.

**10. Affordable housing**

To note a bid submitted by the Upper Dales Community Land Trust for the purchase of the school building for conversion into two affordable housing rental units.

**11. Flooding matters**

- 11.1 To note the completion of the road surface repairs outside the church;

- 11.2 To note YDNPA report on forthcoming planned works to the bridges and rights of way in Arkengarthdale;
- 11.3 To note North Yorkshire Flood Recovery Fund update: Two Ridings Community Foundation to re-open call for applications in the near future.

## 12. Correspondence received

- 12.1 To note an expression of thanks from the RBL local representative for the Parish Council's continued support at a difficult time for fundraising;
- 12.2 To note the police reports for June and July 2020;
- 12.3 To note complaints about dog fouling on the footpath in Scar House Woods;
- 12.4 To note YLCA Richmondshire Branch Annual (remote) Meeting held on 25 June 2020;
- 12.5 To note North Yorkshire County Records Office survey on widening public participation;
- 12.6 To note request for a representative of the Parish Council at future meetings of the Hambleton and Richmondshire Rural Transport & Access Partnership (RTAP).

## 13. Highways

To receive an update on the site meeting with Highways held on 2 June 2020.

## 14. Planning applications

- 14.1 Planning application Arkle Barn, Langthwaite - R/01/137A – approved conditionally S106;
- 14.2 Planning Consultation - application R/01/166 at Low Seal House, Arkengarthdale, DL11 6RP for works to rear of existing dwelling, to include raising the roof of the rear lean-to, provision of new rear entrance door and glazing; internal alterations and drainage works. Comments by 1 July 2020.

## 15. Financial matters

- 15.1 To note and approve the following expenditure:
 

S.Dray	salary 2 months (may/jun 2020)	£	203.20
Royal British Legion	donation in lieu of Wreath	£	25.00
Bedale Motor Factor	PPE for volunteers	£	392.42
R. Postlethwaite	reimbursement for flowers	£	30.00
Volunteers	fuel reimbursements Mar/Apr/May	£	393.75
L&D Construction	road surfacing (flood repair)	£	10,987.82
- 15.2 To note the following receipts:
 

RDC	Coronavirus grant for PPE	£	392.42
YDMT	Coronavirus grant for fuel costs	£	1360.80
Pledges (Lamb Count)	(holding in Seat maintenance a/c)	£	485.00

## 16. Website

- 16.1 To consider the requirement for the website to be meet current accessibility requirements;
- 16.2 To consider options for future editing/maintenance of the website.

## 17. Local matters requiring attention between meetings during the pandemic (essential matters only)

To consider the need to continue holding interim meetings for local matters following the lifting of Coronavirus restrictions.

## 18. Date of next meeting: Monday 7 September 2020

Please email the clerk if you are unable to attend: Susan Dray [arkengarthdalepc@gmail.com](mailto:arkengarthdalepc@gmail.com) Please email the chair if you haven't received an invitation to the Zoom meeting by email: [stephenstubbbs1@gmail.com](mailto:stephenstubbbs1@gmail.com)